



# **HAWAII YOUTH SOCCER ASSOCIATION**

## **Rules & Regulations**

(Revised 11/2011)

**HYSA is a member of**



## Table of Contents

		<b>Page</b>
<b>Rules &amp; Regulations</b>		
<b>1.0 Players</b>		
	1.1 Youth Players	4
	1.2 Proof of Age	4
	1.3 Medical Insurance	4
	1.4 Registration Procedures	5
	1.5 Player Roster Procedures	6
	1.6 Player Release & Transfer	7
	1.7 Loan/Guest Players	8
	1.8 Adult Games	9
	1.9 Playing with Professional Players	10
	1.10 Recruiting, Raiding	10
<b>2.0 The Game</b>		
	2.1 Rules of Play	11
	2.2 Age Divisions	11
	2.3 Length of Games, Overtime Periods, Ball Size	12
	2.4 Player Safety	12
	2.5 Game Uniforms – Color Conflicts	13
	2.6 Game Ball, Field Conditions and Referees	13
	2.7 Coaching from the Sideline	13
	2.8 Substitutions	14
	2.9 Game Report Form and Passes	14
	2.10 Games Played Under Protest	15
	2.11 Forfeiture	16
	2.12 Permission to Travel (USYS Rule 401)	17
	2.13 Permission to Host Teams – Foreign or Interstate	17
	2.14 Permission to Host a Tournament	17
<b>3.0 Violations</b>		
	3.1 One Hundred Percent (100%) Affiliation Rule	17
	3.2 Unaffiliated Play – Teams, Clubs, Leagues	17
	3.3 Accountability – Conduct – Ejection	18
	3.4 Protests, Appeals, Disciplinary & Risk Management Hearings	19
	3.5 Misconduct – Sending Off Offenses	22
	3.6 Misconduct Toward Game Officials	24
	3.7 Misconduct Towards a Non-Referee	25
	3.8 Spectator Misconduct	26
	3.9 Events and Tournaments outside of HYSA	27
	3.10 Procedures for Reporting Assault & Abuse	27
<b>4.0 Rules of Order</b>		<b>28</b>



## **1. PLAYERS**

### **1.1. YOUTH PLAYERS**

A "youth player" means an individual who has not reached 19 years of age prior to August 1 of any seasonal year. A player who reaches 19 years of age on or after August 1 during a seasonal year is allowed to complete the seasonal year. (USYS PPR Rule 101)

### **1.2. PROOF OF AGE AND RESIDENCY**

Proof of age shall consist of a birth certificate, a Uniformed Services Identification and Privilege Card (DD Form 1173) issued by the Uniformed Services of the United States, a birth registration issued by an appropriate government agency or board of health records, a passport, an alien registration card issued by the United States Government, a certificate issued by the Immigration and Naturalization Service attesting to age, a current driver's license, or a certification of a United States citizen born abroad issued by the appropriate government agency. Hospital, baptismal or religious certificates will not be accepted. (USYS PPR Rule 204)

1.2.1. The Boards of Directors of HYSA, League Chairperson and their respective registrars may request a player to establish proof of age or residency. Any member of HYSA may also direct a written request for such proof to the HYSA Board of Directors and to the appropriate League Chairperson. Proof of age shall be presented to HYSA or the League within forty-eight (48) hours of the player's receipt of such written request. Failure to respond to such request shall result in the immediate suspension of the player involved and forfeiture of all league games in which that player participated.

### **1.3 MEDICAL INSURANCE**

1.3.1. All players registered with HYSA shall be covered by a medical insurance policy. A team official may notify, in writing, the League Chairperson and the league registrar that any or all players are "exempt." "Exempt" means that the player or players are covered by some other form of adequate medical insurance. "Exempt" noted on the Team Roster Form is sufficient notice, provided one copy is sent to the League Chairperson and one copy is sent to the league registrar.

1.3.2. Unregistered players participating in practices or taking part in games will not be recognized by HYSA and/or covered by the associations' insurance policy, unless the player participates in a HYSA activity that allows for unregistered players, such as a team tryout, whether individually or at a team practice.

1.3.3. All claims made against the medical insurance shall be completed on the proper form (obtainable from HYSA). All reports of injuries must be submitted to the League within seventy-two (72) hours of the injury. HYSA shall check the claim against the player's record and forward all claims.

1.3.4. For youth players playing adult games, see Rule 1.8.

## **1.4. REGISTRATION PROCEDURES**

1.4.1. Players are encouraged to register with teams within their district or league.

1.4.1.1. No more than six (6) out-of-district (see Rule 4.2) players may register on any one team age U18 and under. For U19 teams, the entire State of Hawaii shall be considered one district. U19 teams may have no more than six (6) out-of-district players. All out-of-district and out-of-district players, however, remain subject to Rules 1.5, 1.6 and 1.7. (revised 3/2011)

1.4.2. A youth player is registered and bound to his or her first rostered team for a seasonal year from the moment the player or the player's representative submits the signed registration form to HYSA and pays the appropriate fees [to HYSA]. (USYSA PPR 201).

1.4.3. A player must use their full legal first and last name as shown on the proof of age document on all registration material.

1.4.4. Player Residency

1.4.4.1. A youth player must register each seasonal year with HYSA if he or she resides in Hawaii with his or her parent or guardian; or, for a student in residence at a boarding school, college, or university, the player may register with HYSA if the boarding school, college, university, or division of the college or university is located in Hawaii. Any other questions of residency may be determined by the State Association, such as HYSA, in which the player is registered to vote or holds a current driver's license.

1.4.4.2. Any HYSA registered youth player wishing to play on a team that is a member of a State Association other than HYSA, must receive written permission from (1) HYSA, where the player is registered; and (2) the other State Association of the team on which the player wishes to play. Permission must be obtained each seasonal year.

1.4.5. Registration Fees

1.4.5.1. The HYSA Board of Directors shall annually establish the player registration fees for affiliated members and shall give notice to all members of any change in the fees no later than June 15th of the preceding seasonal year.

1.4.5.2. Leagues must submit all player registration fees to HYSA at least one (1) week prior to the first regularly scheduled game and thereafter on a monthly basis.

1.4.5.3 Failure to submit required registration fees shall be reported by the HYSA Treasurer to the HYSA Board of Directors, and may result in sanctions, suspension or fines, including but not limited to the following: Fine, Denial of travel authorization, Denial of right to participate in or host tournaments, Suspension of right to play affiliated soccer.

1.4.6. Age Divisions (USYS PPR 104)

1.4.6.1. Age Divisions shall be comprised of players who are the following ages in the seasonal year immediately preceding August 1 of the seasonal year for which they are registering:

- Under 19 years of age.
- Under 18 years of age.
- Under 17 years of age.
- Under 16 years of age.
- Under 15 years of age.
- Under 14 years of age.
- Under 13 years of age.
- Under 12 years of age.
- Under 11 years of age.
- Under 10 years of age.
- Under 9 years of age.
- Under 8 years of age.
- Under 7 years of age.
- Under 6 years of age.

1.4.6.2. A Team's age division is determined by the birth date of its oldest player.

1.4.6.3. Different age divisions may be grouped together for a given competition.

## **1.5 PLAYER ROSTER PROCEDURES**

1.5.1. A player is considered rostered to a team from the moment the player completes his or her registration with HYSA in compliance with Rule 1.4.1.

### **1.5.2. Multiple Rostering**

1.5.2.1. A player may register to play on more than one team at the same time during the seasonal year provided the teams are different ages, genders or competing in different Leagues (i.e. U6, U7, U8, U9, U10, U11, U12, U13, U14, U15, U16, U17, U18, U19). (USYS PPR 206) A player shall notify the league or leagues in writing as to which team is primary and which team(s) is secondary at the time of registration for a secondary team; if registration occurs for all teams at the same time, the player shall notify the league in writing which team is primary and which team(s) is secondary at the time of registration. (Rev. 3/2010)

1.5.2.1.1. Example. If a player is rostered to one team, and later adds one or more teams, the first team is automatically the Primary team. Players should remember they are only eligible for USYNC participation with their Primary Team. If their secondary team is entering USYNC, and the Primary is not, the player does not need to transfer their primary eligibility. (per Region IV Interpretation) For transfer players, see Rule 1.6. (Rev. 3/2010)

1.5.2.1.2. Players may change primary team declaration in accordance with Rule 1.6.2.

### 1.5.3. Roster Limitations

1.5.3.1. Every team shall have a team roster and will present a game roster for every match or competition.

1.5.3.2. Teams Under 10 and younger playing eight (8) a side may not have more than 14 or fewer than four (4) youth players on its roster at any given time during the seasonal year.

1.5.3.3. Team rosters shall be approved by the State Association where the team resides. For teams, playing eleven (11) a side, the team roster may not have more than 22 youth players on its roster at any given time during the seasonal year. Every team roster shall have a minimum of 7 players on the roster at all times. (USYS PPR 205) (revised 8/2011)

1.5.3.4. The game roster shall be prepared by the team and submitted to the competition authority at a time designated by that authority. The game roster shall have a maximum of 18 players and a minimum of 7 players. Every player listed on the game roster must be included on the team roster to be eligible to participate with the team except for tournament competitions that may accept guest players.

1.5.3.5. A team may not roster any player who was previously rostered during the seasonal year to another team, or the same team, unless a written request, stating the reason why this action has been requested, has been submitted to and approved by HYSA on the proper form.

## 1.6 PLAYER RELEASE AND TRANSFER

### 1.6.1. Player Release

1.6.1.1. A player requesting a voluntary release from a team or a team requesting an involuntary release of a player shall complete and submit to their League Registrar a request on the proper form. The completed request shall contain the signatures of the player, parent or legal guardian, and one of the following team officials: head coach, assistant coach, team manager or club or team president.

1.6.1.2. The League Registrar will sign the form and submit it, along with the Medical Release and Player Pass to the State Registrar. Final approval and the effective date of the release will be attested by the State Registrar's signature.

1.6.1.3. A player may volunteer to drop from the roster at any time.

1.6.1.4. A team may request an involuntary release of a player from its roster if the player has violated bylaws, policies, or requirements of the US Soccer Federation, US Youth Soccer, HYSA, or the League through whom the player is registered. (revised 8/2011)

## 1.6.2. Player Transfer

1.6.2.1. Transfers between competitive teams may take place under the following circumstances:

- a. Moving to another community and/or district;
- b. A team ceasing to exist;
- c. development of an adversarial relationship between the coach, player and/or parents;
- d. Other instances which make it extremely difficult for a player to participate in his/her soccer activity; or
- e. When the coaches of the releasing team and receiving team agree to the transfer.

1.6.2.2. A team may accept an unlimited number of transfers, however at the time a team names its roster for the USYS National Championship competitions (i.e. State, Regional or National), a team may not have more than five (5) previously rostered players. (HYSA)

1.6.2.3. All requests for transfer shall be submitted to the League or State Registrar in writing with the appropriate fee as determined by HYSA on the proper form. The player's HYSA Registration Form/Medical Release and the player pass of the transferring player must be attached to the transfer application. Transfer requests must state the reason for the request and are subject to the following conditions:

- (1) signatures of the player, and parent or legal guardian for players under 18;
- (2) signatures of the head coach for both teams involved; and
- (3) signature of the League or State President.

1.6.2.4. Final approval, and the effective date of transfer or release, will be determined by the League or HYSA registrar and the date of that signature.

1.6.2.5. A transfer player shall serve a ten (10) day waiting period before being eligible for play. The player becomes eligible on the eleventh (11th) day from date of final transfer approval. The 10 days starts on the day the transfer request is received and approved by the League's or HYSA Registrar.

1.6.2.6. A player transferring between teams in the same club can play immediately on the signed approval of the League or HYSA registrar.

## 1.6.3. Contested release/transfers

1.6.3.1. Any contested release/transfer shall be submitted to HYSA Protest, Appeals, Disciplinary and Risk Management (PADRM) Committee for adjudication. No President, Chairperson or registrar of any League shall grant a "contested" release/transfer except upon the direction of HYSA PADRM. The decision of HYSA PADRM shall be communicated in writing to the player, the League, the complainant, and HYSA Registrar.

## 1.7. LOAN OR GUEST PLAYER



1.7.1. Loan or Guest player. A “guest player” means a registered player participating in a non-league competition (tournament or game) for a team to which the player is not rostered for purposes of league play. (USYSA PPR 101.2) For purposes of this discussion, League play includes USYNC competition, State Cup competition, HYSAs President’s Day Cup, HYSAs State Championships and regular league play. There is an understanding that the player will return to their league play team at the end of that tournament or match.

1.7.2. Every HYSAs player has the right to participate as a loan or guest player for other affiliated teams during non-league play.

1.7.3. No HYSAs club or team official shall refuse a player the right to participate with other USSF-affiliated teams as a loan or guest player and shall immediately tender the Medical Release Form and Player Pass upon verbal request by the player or the player’s parent or guardian, so long as the player’s current team is not entered in the same competition.

1.7.4. Loan or guest players within a particular league shall be reported to the League Chairperson. A temporary player loan for inter-league or interstate or international games shall be approved by the HYSAs President.

## **1.8. ADULT GAMES**

1.8.1. A youth player may play an unlimited number of adult games without losing his or her youth eligibility. The youth player shall notify his or her youth coach or other authorized club or team official of the player’s intention to play adult games. The youth player shall request, in writing, (1) eligibility clearance from HYSAs and (2) permission from the appropriate adult State Association. When the clearance and permission have been granted, the adult State Association has sole discretion in permitting a youth player to play adult games and will be responsible for establishing the procedures under which the youth player will be allowed to play. In the event of a conflict between an adult game and a youth game, the youth game shall take precedence. A youth player who is required to sign an adult form shall retain youth eligibility. (USYS PPR 208)

1.8.2. Any youth playing for an adult club without the above described clearances and permissions can be declared ineligible for youth games. Any youth team using such an ineligible player shall face sanctions, including but not limited to the forfeit of all games in which that player took part.

1.8.3. Eligibility clearance procedures and forms shall be in accordance with HYSAs procedures and shall be supplied to any affiliated player or team official.

1.8.4. HYSAs Insurance will not cover a player involved in adult play, unless the player first obtains HYSAs’s clearance, and the adult State Association’s permission.

1.8.5. A youth team whose players have the written permission and mutual consent of both HYSAs and adult State Associations may play in an adult-approved league and not lose its youth eligibility to compete in the US Youth Soccer National Championships competitions.

1.8.6. The youth team will be required to play under the rules of HYSA concerning registration, roster rules, transfer rules, and any additional qualifications that are required to be eligible for the US Youth Soccer National Championships competitions. (USYSA PRR 208)

### **1.9. PLAYING WITH PROFESSIONAL PLAYERS:**

1.9.1. Any player signing a "letter of intent," a professional contract or playing with a professional team without the permission of the Board of Directors of HYSA shall be declared a professional player and shall lose all privileges of youth amateur status. The Board of Directors may grant a youth amateur permission to play in only benefit or exhibition games where professional players are involved. Permission must be requested and granted in writing.

### **1.10. RECRUITING, RAIDING**

1.10.1. Recruitment of players is permissible if the players are not registered for the current or upcoming seasonal year.

1.10.2. Recruiting by public notification (i.e. posting flyers, newspaper ads, websites) of a team or club tryout is permissible at any time.

1.10.3. Anyone may approach any person or player for recruiting purposes during the period from June 1 of the current year or the current team's last scheduled competitive season game, whichever is later, to August 15 of the same calendar year or up to the day the player submits a registration form and fee to a team or club for the next seasonal year.

1.10.4. Recruitment of a player is permissible with the consent of the player's current coach.

1.10.5. Recruitment for tournament or travel teams as a loan player is acceptable when (1) the guest or loan player's current team is not playing in the same tournament, or (2) the loan player's current team is playing in the same tournament, but is in a different age bracket. In both cases, the player's current coach must give his or her consent to play on the requesting team.

1.10.6. It will be considered "raiding" when a coach, club or team official at any time, directly or indirectly, approaches or contacts a player for recruiting purposes who resides inside or outside the league district in which the coach's team is registered, when the player is registered with another team, except where allowed under Rule 1.10. The prohibited contact applies to oral or written communication, or by acting through third parties, such as players, parents or friends of existing team members.

1.10.7. For any violation of this "raiding" rule, and the following sanctions will be applied to coaches:

- a. First offense: the coach will be suspended from HYSA related activities for 90 days.

b. Second offense: the coach will be suspended from HYSA related activities for 180 days.

c. Third offense: two year suspension from HYSA related activities. HYSA related activities include games, practices, and team training assignments.

## **2. THE GAME**

### **2.1. RULES OF PLAY**

2.1.1. The FIFA “Laws of the Game” shall apply to any and all competition or matches sponsored by HYSA, its Leagues, and any USSF and USYS sponsored competition and activity, except as modified by these Rules or as modified by subsequent amendments by FIFA, USYS, USSF or their affiliates. (USYS PRR 301)

2.1.1.1. HYSA may not approve games involving teams U10 or younger, unless such games are conducted with not more than eight (8) players per side. (USYS PRR301)

2.1.2. All competition, matches or games shall be played under these HYSA Rules.

2.1.3. Only Team Officials with (1) HYSA member pass issued for the current seasonal year; and (2) HYSA Risk Management cards, may be within the technical area or team bench provided that all such Team Officials are identified on the roster.

2.1.4. There will be no more than four (4) team officials in the technical area or team bench.

2.1.5. The first team listed in the schedule is the “home team” regardless of the game’s location. The home team coach must provide a game ball. Both teams shall provide a properly completed Game Report Form to the referee prior to the game’s start. (HYSA)

### **2.2. AGE GROUPING**

Leagues shall establish play among teams of the specified age divisions and all competition shall adhere to the age divisions as specified in Rule 1.4.7.1.

## 2.3. LENGTH OF GAMES, OVERTIME PERIODS, AND BALL SPECIFICATIONS

2.3.1. The length of outdoor games, overtime periods, ball size, ball circumference, and ball weight for each age group, except as provided by USYSA, is as follows:

Age Group	Game Length	Overtime Periods	Ball Size	Ball Circumference	Ball Weight
Under 19	2- 45 min halves	2- 15 min halves	5	27-28 in	14-16 ozs.
Under 18	2- 45 min halves	2- 15 min halves	5	27-28 in	14-16 ozs.
Under 17	2- 45 min halves	2- 15 min halves	5	27-28 in	14-16 ozs.
Under 16	2- 40 min halves	2- 15 min halves	5	27-28 in	14-16 ozs.
Under 15	2- 40 min halves	2- 15 min halves	5	27-28 in	14-16 ozs.
Under 14	2- 35 min halves	2- 10 min halves	5	27-28 in	14-16 ozs.
Under 13	2- 35 min halves	2- 10 min halves	5	27-28 in	14-16 ozs.
Under 12	2- 30 min halves	2- 10 min halves	4	25-26 in	11-13 ozs
Under 11	2- 30 min halves	2- 10 min halves	4	25-26 in	11-13 ozs
Under 10	2- 25 min halves	2- 10min halves	4	25-26 in	11-13 ozs
Under 9	2- 25 min halves	2- 10 min halves	4	25-26 in	11-13 ozs
Under 8	2- 20 min halves	2- 5 min halves	3	23-24 in	11-12 ozs
Under 7	2- 20 min halves	2- 5 min halves	3	23-24 in	11-12 ozs
Under 6	2- 20 min halves	2- 5 min halves	3	23-24 in	11-12 ozs

2.3.2. In League, HYSA competitions and regional levels, tie games at the end of regulation playing time may stand.

2.3.3. In tournaments, tie games at the end of regulation playing time will stand except for elimination rounds in each age group. See Rule 6.7.

2.3.4. If a game has overtime play and is still tied after the end of overtime play, FIFA “Kicks from the Penalty Mark” rules will apply in order to determine the winner. (USYS NC 242)

## 2.4. PLAYER SAFETY

2.4.1. A player must not use equipment or wear anything which is dangerous to himself or another player (including any kind of jewelry).

2.4.2. No player should be allowed to play in any regularly scheduled league or tournament game with an injury which can be aggravated by playing or which constitutes a danger to others.

2.4.3. Hard casts or splints are allowed, if they are deemed safe by the referee, are padded with ½” of “closed cell foam,” and the player has a written medical release from the player’s physician.

2.4.4. Shin guards are mandatory for all players in practices, games, and tournaments. Shin guards shall be covered entirely by the stockings, be made of a suitable material (rubber, plastic, or similar substances), and must provide a reasonable degree of protection.

## **2.5. GAME UNIFORMS- COLOR CONFLICT**

2.5.1. All players shall wear a jersey, shorts, shin guards under their socks, and shoes (with non-marking soles for indoor play). Jerseys shall be tucked in, and socks shall be pulled up over the shin guards. "Bike Pants" are allowed, as long as they are the same color as the dominant color of the shorts.

2.5.2. Where colors of uniforms are similar, the home team should be prepared to change jerseys. The coach or manager of the team required to change colors should be prepared for color contrasts before arriving at the field and should have alternate jerseys available. The jerseys should be clearly numbered on the back. Contrasting colored "scrimmage vests" are acceptable, so long as the jersey numbers are visible.

2.5.3. Numbered jerseys for goalkeepers are optional.

2.5.3.1. All players shall be uniformly attired, except for the goalkeeper, whose jersey color or pattern must be different from all game officials and other players on the field.

## **2.6. GAME BALL, FIELD CONDITION, AND REFEREES**

2.6.1. Each team shall have a game ball. The home team coach will provide the first game ball.

2.6.2. The referees' judgment with regard to the physical condition of the field and its acceptance for play, to the actual happenings and occurrences related to the conduct of the game, and to those prerogatives granted by the "Laws of the Game" as published by FIFA, shall not be challenged.

2.6.3. Referees responsible for the late start of a game may be disciplined by the proper authority. Referees may, at any time, be called upon by the proper authority to explain their reports.

2.6.4. The two-man system for officiating games will not be used under any circumstance. At no time shall there be more than one referee on the field of play.

2.6.5. Coaches may provide a club linesperson or referee to assist with the game upon approval by the referees present. For purposes of protests, appeals or discipline, a club linesman shall have the same rights as referees under these Rules.

## **2.7. COACHING FROM THE SIDELINE**

2.7.1. Coaching of players on the field from the sidelines should be minimal. (HYSA)

2.7.2. The coach and other Team Officials in the technical area must behave in a responsible manner. (FIFA Law)

2.7.3. Coaching from the sidelines (giving direction to one's own team on points of strategy and position) is permitted, provided:

2.7.3.1. No mechanical devices are used.

2.7.3.2. The tone of the voice is informative and not derogatory.

2.7.3.3. Each coach, substitute, or player remains within 10 yards on either side of the halfway line or midfield line.

2.7.3.4. No coach, substitute, or player makes derogatory remarks or gestures to the referees, other players, substitutes, or spectators.

2.7.3.5. No coach, substitute, or player uses profanity.

2.7.3.6. No coach, substitute, or player incites in any manner, disruptive behavior.

## **2.8. SUBSTITUTIONS**

2.8.1. The number of substitutions shall be unlimited unless a competition superseding the jurisdiction of HYSA specifically determines otherwise. Substitutions may be made, with the consent of the referee, at any stoppage in play. (revised 2010)

2.8.2. A substitute only enters the field of play after the player being replaced has left and after receiving a signal from the referee. A substitute only enters the field of play at the halfway line and during a stoppage in the match. A substitution is completed when a substitute enters the field of play.- (FIFA Law III)

## **2.9. GAME REPORT (LINE-UP) FORM AND PASSES**

2.9.1. The referee shall require that both teams enter all the appropriate information on a HYSA Game Report Form (GRF) prior to the start of the game. The GRF shall conform to the team roster submitted with the team and player registration forms.

2.9.2. The GRF shall include the number of each player's jersey. The GRF shall be signed by a registered team official as to the accuracy of the players listed and their jersey number.

2.9.3. Each player and team official listed on a team roster must carry the US Youth Soccer member pass, which is the HYSA pass. The US Youth Soccer member pass must carry a current photograph of the player or team official, as the case may be, and be signed and the appropriate official of HYSA. (USYS NC 241)(rev 8/2011)

2.9.4. Passes

2.9.4.1. Requirements for Possession of Player's and Team Officials Passes:

2.9.4.1.1. All players and team officials shall present their passes to the referee before the start of the game.

2.9.4.1.2. All passes are to be returned to the coach or manager of the team at the conclusion of the game unless a player or team official is ejected for misconduct.

2.9.4.1.3. In any case where a player does not have his or her player pass due to an unforeseen emergency, any decision to allow that individual to play will be made solely by the Registrar. Failure to have a player pass due to late, incorrect or incomplete submittal of registration materials will not be an acceptable reason to allow an individual to play.

2.9.4.1.4. For Players or Team Officials Not In Possession of a Pass, see Rule 2.11.

2.9.4.2. The HYSA or US Youth Soccer member pass must be encased in plastic (i.e., laminated, bonded, fused, integrated and sealed within plastic). Each such "Pass" must be properly signed by the League or State Registrar and must have a photograph of the bearer (as of the current seasonal year) affixed to the "Pass" before the pass is encased within plastic.

2.9.4.3. The referee shall verify each player's/team officials' identity with his or her pass. The referee shall collect the passes of all players who are to participate in the game. Players without passes will not be allowed to play. Their name/names shall be crossed off the game sheet.

2.9.4.4. The referee shall draw a line through the name of any player or official appearing on the GRF who does not provide the referee with a "Pass," or who is absent from the game.

2.9.4.5. Recreational leagues as defined by USYS & HYSA may, but are not required to use player passes.

2.9.5. All referees will file a GRF report for every scheduled game of the season.

2.9.5.1. The report must be signed by the referee and mailed to the proper authorities within 24 hours (holidays excluded).

2.9.5.2. If a player has been ejected from the game, the player's pass must be included with the report. In such a case, the referee will provide as good a description as possible of the infraction.

## **2.10. GAMES PLAYED UNDER PROTEST**

2.10.1. Conditions that are thought to be improper must be protested in writing to the referee and the opposing team prior to the start of the game. The GRF (line-up) Form may be used for this purpose.

2.10.2. The game must be played even under protest.

2.10.3. The appropriate disciplinary authority, whether a HYSA, league or tournament game, shall determine the outcome of games played under protest.

## 2.11. FORFEITURE

### 2.11.1. Player or Team Official Not In Possession of a Pass

2.11.1.1. If a player does not present either a player pass, or notification from the League or HYSA Registrar that he or she is eligible to play to the referee prior to the game, that player may not participate in that game.

2.11.1.2. If a player plays in a game and does not have a player's pass or is otherwise ineligible to play, that player's team shall automatically forfeit that game (USYSA PRR 209), and may face further disciplinary action by the league, and/or HYSA. That player's coach shall be suspended for two additional games for every game that the player plays in while he or she is under suspension.

2.11.1.3. In the event of a forfeited game, the game report must be properly filled by the team/teams present, must be signed by the referee and mailed to the proper authorities within 24 hours (holidays excluded).

2.11.2. Teams forfeiting a game under the following circumstances shall receive a score of 0-4:

2.11.2.1. Any team failing to appear or delaying the start of a scheduled game more than fifteen (15) minutes without the approval of the proper authority;

2.11.2.2. Teams unable to field a minimum of seven players on the field within 15 minutes after the official scheduled start time; or

2.11.2.3. If there are no properly registered team officials present with passes at a game, the team will forfeit the game (USYSA PRR 209) and the coach and/or his or her director of coaching of the team may be placed in bad standing. A club or team official without a pass and not on the GRF shall not remain in the bench area during the game.

2.11.3. In the event both teams do not show up for a scheduled game and the referee rules the ground playable, both teams shall be assessed with a forfeit. The score will be 0-0.

2.11.4. If a team cannot play a scheduled game and fails to notify the scheduler within 60 hours of the game, or if a team refuses to play a scheduled game, such action shall be considered misconduct of coaches or team officials, and applicable sanctions shall be determined by the appropriate disciplinary authority.

2.11.5. In addition to other appropriate sanctions, the league or HYSA as appropriate, may also require a team or teams violating any rule contained in this Rule 2.11., to reimburse payments made to referees, even though the game was not played, and may place in bad standing any team failing to make such reimbursement.

2.11.6. A forfeited game may be played as a "friendly" by mutual consent of both teams' coaches or team officials; however, both must enter a statement on the Line-Up Form that



they understand the game is unofficial and will not count for points or standings; i.e., the score remains 4-0 in favor of the non-forfeiting team, regardless of the outcome of the “friendly game.” All players must have player cards.

## **2.12. PERMISSION TO TRAVEL**

2.12.1. Teams wishing to travel out of state or out of the country to play games must notify HYSA and comply with the procedures detailed in the USYS Travel and Tournament Policy. (USYS Rule 401)

2.12.2. Notice to travel within the State of Hawaii; to a US Youth Soccer National Championships (including Regional events); or to an Olympic Development Program Regional or National event is not required.

2.12.4. Should a team travel outside of the state without providing proper notice to HYSA, they will not be covered by HYSA insurance and may face sanctions.

## **2.13. PERMISSION TO HOST TEAMS**

2.13.1. Foreign or Interstate (USYS Rule 402) Teams, clubs, or leagues wishing to host teams from another state or another country must request and obtain permission from HYSA and comply with the procedures detailed in USYS Travel and Tournament Policy.

## **2.14. PERMISSION TO HOST A TOURNAMENT**

2.14.1. Teams, clubs, or Leagues wishing to host a tournament must request and obtain permission, approval or sanctioning from HYSA and comply with the procedures detailed in these Rules and the USYS Travel and Tournament Policy, and pay a fee to HYSA as determined by HYSA. (USYS Rule 403)

# **3. VIOLATIONS**

## **3.1. ONE HUNDRED PERCENT (100%) AFFILIATION RULE**

3.1.1. No league may have as a member, any team that contains youth players that are not registered with HYSA.

3.1.2. Violation of this rule shall result in such league, club or team being subject to disciplinary action by HYSA, which may include being placed in bad standing. “Bad Standing” is a ruling against a player, club or team official at any level resulting from a violation of these Rules that may preclude the person, team club or league from any further participation at any and/or all levels of HYSA activity for the requisite period of punishment.

## **3.2. UNAFFILIATED PLAY – TEAMS, CLUBS, LEAGUES**

3.2.1. Affiliated Teams, Clubs, and Leagues shall not participate in tournaments or inter-league play or inter-club or inter-team exchange games or single inter-team games with teams not affiliated with HYSA, except as otherwise approved by these Rules (e.g, approved or sanctioned tournament, approved travel out of state). The HYSA Board of Directors may discipline any Team, Club or League found to have violated this rule.

3.2.2. A league or tournament shall not discriminate and deny registration or participation to players or teams on the basis of that player or team's membership in, or affiliation with, another soccer organization. (USSF Bylaw 603.2)

3.2.3. A League or tournament shall allow participation of a USSF Member Organization (defined per USSF Bylaw 202), team or player based upon acceptance criteria established by league or tournament, which may include registration with the League and HYSA notwithstanding rule 5.1.

### **3.3. ACCOUNTABILITY-CONDUCT-EJECTION**

3.3.1. Falsification of records, registration materials, supporting documents, and any information contained or offered therein, such as player or team official passes, or in any other matters or manner submitted to the Leagues, HYSA, USYS, USYSA or FIFA, or any of their approved activities, such as ODP camps or mainland soccer tournaments, as a result of or through participation in a HYSA league or activity, shall be grounds for immediate suspension and exclusion from further participation and membership in HYSA or any of its activities, including its leagues, clubs or teams, pending a hearing.

3.3.2. Any League, club or team and their officials operating a HYSA sanctioned or approved tournament or activity, or any player, shall be primarily and solely accountable for their own conduct, and the conduct of any person associated or affiliated with the League, club, team (e.g., players, parents, spectators), or sanctioned tournament or activity, in any manner whatsoever. The HYSA Board of Directors or any affiliated league, club or team may charge a violation of this rule should they find any conduct in any USYSA, USSF, and/or HYSA sanctioned activity of any member of HYSA unacceptable to the best interests of youth soccer.

3.3.2.1. Should a League Chairperson choose not to hear a case, he or she may, if desired, refer any matter directly to the next higher authority.

3.3.2.2. Coaches, players, and other team officials shall be subject to all rules pertaining to misconduct contained herein, including caution, ejections and standard suspensions.

3.3.2.3. Any person at a game reasonably construed to be associated or affiliated with a club or team such as parents, relatives and spectators shall also be subject to the jurisdiction and authority of HYSA. Any club or team official shall be held responsible for the actions of any persons at any game that in the opinion of the referee, is a supporter of or affiliated with that team.

3.3.3. During any game sanctioned by HYSA, or by any League or team, a referee may stop the game and eject any coach, player, or spectator from the grounds (the field of play and areas surrounding the field and fields near the field upon which the game is being played) if, in the opinion of the referee, the offender is guilty of violent conduct, serious foul play, or the use of foul or abusive language, or if the conduct is deemed to be interference by the offender as designated in subdivision (d) of Law V - FIFA, "Laws of the Game".

3.3.4. At no time will foul or abusive language be permitted at any field. Alcohol or illegal drug use, possession or transportation of a weapon without a valid permit shall not be permitted at any tournament, game, practice or activity sanctioned by or regularly scheduled by HYSA or any league or team.

### **3.4. PROTESTS, APPEALS, DISCIPLINE & RISK MANAGEMENT COMMITTEE**

3.4.1. The HYSA Board of Directors shall establish a HYSA Protest, Appeals, Disciplinary & Risk Management ("PADRM") Committee to hold or conduct hearings. Each league may also establish a Protest, Appeals and Discipline ("PAD") Committee.

3.4.2. Organization. The PADRM Committee (or PAD Committee at the league level) may be an individual or a group of persons. The individual or the chair of the PADRM committee must be a member of the HYSA Board of Directors; for the League PAD Committee, a member of the League Board of Directors. All individuals serving as or on the PADRM or PAD Committee shall be approved by the HYSA or League Board of Directors, respectively.

3.4.3. Violations of the Charter, Constitution, By-Laws, and Rules of HYSA, misapplication of the "Laws of the Game", violations of league rules and regulations, or violations of National rules shall be proper subjects for the protest and appeals procedure, provided these misapplications fall within the framework of the Charter, Constitution, By-Laws and Rules of HYSA.

3.4.4. In matters involving members of HYSA (i.e. Players, teams, clubs, leagues, affiliated persons), HYSA encourages the involved parties to meet, discuss and settle disputes among themselves. If the matter is pursued, both parties may be called into mandatory mediation sessions.

3.4.4.1. The PADRM or PAD Committee shall be called to deal with sanctions which involve suspensions of more than one (1) game beyond the game during which there was misconduct, or in cases where there may be some question as to the proper sanction. In all other cases, the chairperson or co-chairpersons may deal with the suspension.

3.4.4.2. At least three members of the Committee (including the chair) must be present for decisions to be made.

3.4.4.3. The Committee may come to a decision regarding a punishment in any manner they deem appropriate within the rules, and their deliberations on these matters need not be revealed.

3.4.4.4. Any member of these Committees with a conflict of interest on a particular matter may not vote on that matter. A member has a conflict of interest if any of the following apply:

- a. He or she is a team official of the player's team.
- b. He or she is a relative or an acknowledged friend.
- c. He or she is involved in the matter.

3.4.5. The HYSA Board of Directors shall establish a HYSA PADRM Hearings procedure, which is consistent with USSF Bylaw 701 and shall be published in the HYSA Rules.

USSF Bylaw 701 provides in pertinent part as follows:

The parties shall be accorded:

- (1) Notice of specific charges or alleged violations in writing and possible consequences if the charges are found to be true;
- (2) Reasonable time between receipt of the notice of charges and the hearing within which to prepare a defense
- (3) The right to have the hearing conducted at a time and place so as to make it practicable for the person charged to attend
- (4) A hearing before a disinterested and impartial body of fact-finders
- (5) The right to be assisted in the presentation of one's case at the hearing
- (6) The right to call witnesses and present oral and written evidence and argument
- (7) The right to confront witnesses including the right to be provided the identity of witnesses in advance of the hearing
- (8) The right to have a record made of the hearing, if desired, and
- (9) A written decision, with reasons for the decision, based solely on the evidence of record, issued in a timely fashion.

3.4.6. A copy of the HYSA Rules section defining HYSA PADRM Hearings procedures shall be supplied to any affiliated person, member, player, club or team official upon written request to the HYSA.

3.4.7. The PADRM Committee may place any person, team or club in bad standing. This sanction may include restrictions, suspensions, and/or fines. A person, team or club will be notified in writing that they are in bad standing along with a statement detailing what must be done to remove the bad standing.

3.4.8. Steps in the Protest and Appeal Process

3.4.8.1. In all League matters, protests must be sent to the League Chairperson and Secretary with a postmark date within seventy-two (72) hours of the event triggering the protest. The League Protest, Appeals and Discipline (PAD) Committee will render a decision within twenty (20) days of the postmark date of the protest letter.

3.4.8.2. The League PAD Committee's decision may then be appealed to the State Protest, Appeals, Discipline, and Risk Management (PADRM) Committee. The appeal must be sent to HYSA with a postmark date within seventy-two (72) hours of the receipt of the

league PAD Committee's decision. HYSAs PADM Committee will render a decision within twenty (20) days of the postmark date of the appeal letter.

3.4.8.3. Any decision by the HYSAs PADM Committee may be appealed to the full HYSAs Board of Directors. The appeal must be sent to HYSAs with a postmark date within seventy-two (72) hours of the receipt of the PADM Committee's written decision, and must be accompanied by a filing fee of fifty dollars (\$50.00). The fee shall be returned if the protest or appeal is upheld. If the protest or appeal is not upheld, the fee shall be retained by HYSAs. The Secretary and President of HYSAs shall set a date for a meeting of the Board of Directors for such a hearing. The hearing must take place within thirty (30) days of the date of the appeal of the HYSAs'S PADM Committee's decision.

3.4.8.4. The decision of the HYSAs PADM may be appealed to the United States Soccer Federation, in accordance with USSF rules and fees.

3.4.9. At each step in the process, the PADM or PAD Committee, or Board involved shall consider all pertinent information pertaining to the case. The parties involved shall have the opportunity to present their cases. In cases of appeals, the appealing party shall provide all pertinent documentation in writing, and the Chairperson of the PADM, PAD Committee, or the appointed individual who rendered the previous decision shall present the findings of that committee.

3.4.10. After all testimony has been presented, the involved parties will be excused from the meeting and the PADM or PAD Committee or Board shall then render a written decision, which shall be forward to all involved parties within seventy-two (72) hours of the written decision. All written correspondence shall be sent by certified mail, return receipt requested or hand-delivered with a statement acknowledging receipt. A copy of the decision shall be filed with the State Association and with the involved League(s).

3.4.11. Exhaustion of Remedies (USYS Bylaw 704)

3.4.11.1. No member of HYSAs, official, league, club, team, player, coach, team, club or team official or referee may invoke the aid of the courts of the United States or the State of Hawaii without first exhausting all available remedies within the appropriate soccer organizations, and as provided within USYSA.

3.4.11.2. If any person described in Rule 3.4.11.1 invokes the aid of the courts as specified above, then such persons are subject to the penalties cited below.

3.4.11.3. For a violation of this Rule 3.4.11.1., the offending party shall be subject to suspension and fines, and shall be liable to USSF and HYSAs, for all expenses incurred by USSF and its officers, and HYSAs and its officers and members of the Board of Directors in defending each court action, including but not limited to the following:

- 1) court costs.
- 2) attorney's fees.

3) reasonable compensation for time spend by HYSA officials and employees in responding to and defending against allegations in the action, including responses to discover and court appearances;

4) travel expenses; and

5) expenses for holding special Board Meetings necessitated by court action.

#### 3.4.12. Suspension Because of Litigation.

Any person participating in any HYSA sanctioned or sponsored activity who becomes involved as a party in litigation detrimental to the welfare of youth players or litigation based on activities detrimental to the welfare of youth players, shall be suspended by HYSA from all soccer-related activities until the completion of the litigation. The person may apply for reinstatement at the completion of the litigation. Matters detrimental to the welfare of youth players shall include but are not limited to crimes of moral turpitude and felonies. The person has the right to appeal whether the matter which is the substance of the accusation, if true, is detrimental to the welfare of youth players. (USYS Bylaw 252)

3.4.13. Any person who directly or indirectly attempts to, or threatens, dissuades, interferes, influences or impedes any witness, complaining party or member of the HYSA Protest, Appeals, Disciplinary & Risk Management (PADRM) committee, or League Protest, Appeals and Discipline (PAD) Committee, respectively, in connection with any protest, appeal, disciplinary, and/or risk management hearing or appeal, shall be subject to all appropriate sanctions, including but not limited to probation, suspension, and fines.

3.4.14. Any person who fails to appear after receiving a written notice to appear as a witness or a party charged at a HYSA Protest, Appeals, Disciplinary & Risk Management, or League Protest, Appeals and Discipline hearing shall be subject to the sanctions of probation, suspensions, and fines. For the purpose of the delivery, a written notice to appear shall be served at least (7) seven calendar 7days prior to the hearing date by certified mail, express mail, via facsimile or personally upon the witness or complaining party, and in the case of a minor, the minor's parent, guardian, or other responsible party for the minor.

### **3.5. MISCONDUCT BY PLAYER**

3.5.1. A player who is sent off and shown the red card for committing one of the following offenses shall be suspended for the game in play and an additional one (1) game suspension:

3.5.1.1. Any red card ejection for which a greater penalty is not imposed under these Rules.

3.5.1.2. Serious foul play. A tackle from any direction, which endangers the safety of an opponent, must be sanctioned as serious foul play.

3.5.1.3. Second caution (yellow card) in the same match.

3.5.1.4. Denies or impedes an obvious goal-scoring opportunity to an opponent moving towards the player's goal by an offense punishable by a free kick or a penalty kick.

3.5.1.5. Use of offensive or insulting or abusive language and/or gestures, clearly audible, but not directed at anyone.

3.5.1.6. Intentional and/or repeated action either unsportsmanlike and/or creating uncalled for delays to the game.

3.5.2. A player who is sent off and shown the red card for committing one of the following offenses shall be suspended for the game in play and an additional two (2) game suspension:

3.5.2.1. Extreme roughness, brutal play or violent conduct;

3.5.2.2. Spits at an opponent or any other person;

3.5.2.3. Denies the opposing team a goal or an obvious goal-scoring opportunity by deliberately handling the ball (this does not apply to a goalkeeper within his own penalty area);

3.5.2.4. Any form of audible or visual dissent or profanity directed towards players, coaches, spectators and other members of HYSA, on or off the field, during the game;

3.2.1.5. Verbal threatening or physical threatening gestures without body contact.

3.5.3. A player who is sent off and shown the red card for committing one of the following offenses shall be suspended for the game in play and an additional three (3) game suspension:

3.5.3.1. A single strike, shove, push or violent gesture with body contact towards anyone.

3.5.4. A player who is sent off and shown the red card for committing one of the following offenses shall be suspended for the game in play and an additional four (4) game suspension:

3.5.4.1. Repeated pushing, shoving or violent gestures with body contact towards anyone.

3.5.5. A player who is sent off and shown the red card for committing one of the following offenses shall be suspended for the game in play and an additional six (6) game suspension:

3.5.5.1. Fighting, or striking of "repeated body contact" type with anyone on or off the field.

3.5.6. A player who is sent off and shown the red card for committing one of the following offenses shall be suspended for the game in play and a minimum of an additional twelve games (12) games, but for not less than three (3) months and not more than one (1) seasonal year:

3.5.6.1. A single strike, shove, push or violent gesture with body contact, or fighting or striking of "repeated body contact" type towards anyone that results in bodily injury.

3.5.7. A player who commits the following violations immediately before or after a game, shall be suspended as described:

3.5.7.1. Any form of audible or visual dissent or profanity directed towards players, coaches, spectators and/or other members of HYSA shall be suspended for two games;

3.5.7.2. Fighting, or striking of "repeated body contact" type with anyone on or off the field, for six (6) games.

3.5.7.3. A single strike, shove, push or violent gesture with body contact, or fighting or striking of "repeated body contact" type towards anyone that results in bodily injury, shall be suspended for twelve (12) games, but for not less than three (3) months, and not more than one (1) seasonal year.

### 3.5.8. Violations against Officials and Referees

3.5.8.1. The following violations involve acts against state, league, club or team officials, or referees, may occur on or off the field, either before, during or after a game, whether or not a card is issued, and whether threatened, verbal or physical, are defined as "assault" under these Rules.

3.5.8.1.1. A "referee" includes the following:

- a) All currently registered USSF referees, assistant referees, 4th official, or others duly appointed to assist in officiating in a match.
- b) Any non-licensed, non-registered person serving in an emergency capacity as a referee.
- c) Any club assistant referee.

3.5.8.1.2. An "official" for this Rule 3.5.8. is defined in Rule 4.1.2.

3.5.8.2. For any form of audible or visual dissent or profanity, the player shall be suspended for two games;

3.5.8.3. For any verbal or physical threats or gestures directed at the league, club or team official or referee, his or her family or acquaintances, or his, hers, or their property without body contact or property damage, the player shall be suspended for 12 games but not less than three (3) calendar months, but not more than one (1) calendar year.

3.5.8.4. For any body contact in a pushing, striking or fighting manner, directed at the league, club or team official or referee, his or her family or acquaintances, or his, hers or their property, the player shall be suspended for a minimum of one calendar year, unless serious injuries or property damages are inflicted, in which case the suspension shall be for a minimum of five (5) calendar years.

## 3.6. MISCONDUCT BY CLUB OR TEAM OFFICIALS

3.6.1. A club or team official who is sent off and shown the red card for committing one of the following offenses shall be suspended for the game in play and an additional two (2) game suspension:

3.6.1.1. Any ejection.

3.6.1.2. Abusive, derogatory or profane language, on or off the field of play, not directed at league or team officials or referees but clearly audible.



3.6.1.3. Intentional and/or repeated action either un-sportsmanlike and/or creating uncalled for delays to the game.

3.6.1.4. Any form of audible or visual dissent directed towards other officials or referees, on or off the field, before during or after the game. (added 3/2010)

3.6.2. A club or team official who is sent off and shown the red card for committing one of the following offenses shall be suspended for the game in play and an additional four (4) game suspension:

3.6.2.1. Abusive, derogatory or profane language directed towards other officials or referees, on or off the field, before, during or after the game.

3.6.3. The following violations directed toward League, club or team officials, or referees, may occur on or off the field, either before, during or after a game, and whether or not a card is issued.

3.6.3.1. Where the club or team officials are accused of the violations of Rules 3.5.8.3 and 3.5.8.4, the club or team officials shall be suspended from participation in all HYSA activities for the same periods. The affiliated club and team may also be found to be in bad standing by the disciplinary authority, which may result in the suspension of all members from all HYSA activities.

3.6.4 HYSA and the leagues may impose any additional sanction and/or suspension for any other misconduct, as warranted. (added 3/2010)

### **3.7. MULTIPLE PENALTIES OR SANCTIONS**

3.7.1. Repeat of any misconduct in Rules 3.5., 3.6., and 3.7 within a year from the termination of the sanction shall result in a review by the appropriate authority, who may impose additional penalties.

3.7.2. Multiple sanctions may be applied where appropriate, and the greater penalty may be imposed.

3.7.3. A member of HYSA, player, club or team official who has been sent off must leave the vicinity of the field of play and the technical area.

3.7.4. Accumulation of cautions and expulsions

3.7.4.1. After accumulating three (3) yellow cards within a seasonal year, the player, club or team official will be entitled to finish the game underway, but will be automatically suspended from play for the following game within the playing year. The game suspension shall clear the player's record.

3.7.4.2. Any player or club or team official that accumulates three (3) red cards in a seasonal year will be suspended and required to appear before the League or tournament PAD Committee or other disciplinary authority in a hearing. The Committee or disciplinary

authority shall determine the conditions for reinstatement and/or probation, if any. Failure of the player, club or team official to appear at the hearing will cause that player to be suspended for the remainder of the seasonal year.

3.7.4.3. The coach of a team that has four (4) different players who received red cards during any season, or the director of coaching for a club, or coach of a team whose officials receive four (4) red cards during any season or seasonal year, will be required to appear before the PAD Committee or other disciplinary authority in a hearing within ten calendar days from the receipt of written notice from the appropriate authority. The Committee or disciplinary authority will then set the terms of probation, if any, for that coach, or director of coaching. Failure of the coach or director of coaching to appear at the hearing will cause the coach or director to be suspended and the coach or director shall be required to petition for reinstatement of his/her eligibility to coach the team in question or any other team.

3.7.5. The League PAD or HYSA PADRM Committees, or other disciplinary authority will handle any misconduct not specifically covered in Rule 3.5.1 through 3.5.6 by applying a punishment in accordance with a similar violation.

**3.8. Spectator Misconduct.** Team coaches, team assistant coaches, and team managers whose teams are on the field, as well as league officials present at the game, must do their utmost to help maintain an orderly and gentlemanlike behavior by the field of play. They may, if necessary, obtain the attention of the referee who has the sole authority to stop the game if in his/her judgment he/she finds it necessary. Coaches will be held responsible for the behavior of their spectators. Any instance of spectator misconduct may be reported to the league. The appropriate league authority may take action including, but not limited to, placing the team in bad standing.

3.8.1. "Referees" include assistant referees, even though they might be trainees, field marshals and tournament officials. (Rev. 10/04)

3.8.2. Teams that are verbally abusive toward league, club or team officials or referees may be called before a disciplinary authority.

3.8.3. All suspensions given will count towards scheduled league, cup or tournament matches and, if necessary to complete a suspension for a specified number of games (as opposed to a suspension for a specified period of time), will carry over into the following seasonal year. "Visitors" and "friendlies" cannot be used to work down the count. In specific instances the sanctioning authority may specify which kinds of games may be used to work off a sanction. (Rev 10/04)

3.8.4. Suspensions of club or team coaches or team officials, in the discretion of the league or HYSA, may apply not just to game-related activities but to any league or HYSA related activities including, but not limited to, practices, team training, clinics, etc. (10/04)

3.8.5. Wherever league officials are mentioned, it is understood that present State officials are included into the ruling.

3.8.6. Striking includes spitting at or on another player or game official. (10/04) (HYSA)

3.8.7. When any affiliated player, member of HYSA, league, club or team official, or any person reasonably construed as being associated or affiliated with the club or team such as relatives and spectators who assaults or abuses a referee, original jurisdiction to adjudicate the matter shall vest immediately in HYSA, without excluding remedies available to the general public, such as a criminal complaint or other action.

3.8.8. When an allegation of assault is verified by HYSA, the accused is automatically suspended until the alleged assault is adjudicated.

3.8.9. Failure to hold the initial hearing shall not rescind the automatic suspension.

### **3.9. Events and Tournaments Outside of HYSA**

3.9.1. In the event an assault on or abuse of a referee perpetrated by a member of HYSA in an event outside of the state, the referee shall (A) immediately notify the Event/Tournament Chairman, and (B) forward a copy of the game report and his/her comments on the incident to the Event/Tournament Chairman and HYSA office.

3.9.2. The Event/Tournament Chairman shall have the right as accorded by his event or tournament rules. The referee should obtain whatever Information is available from any hearing had at the event or tournament, and promptly relay the records to HYSA; however, failure to provide those records or written information shall not restrict HYSA from taking action with regard to any assault.

3.9.3. HYSA shall have jurisdiction to determine appropriate sanctions, if any, to be applied, and hold a hearing within thirty (30) days of the initial written report of the assault on a referee.

### **3.10. Procedures for Reporting Assault and Abuse**

3.10.1. Procedures for reporting of referee assault and/or abuse shall be developed by the National Referee Committee to all Federation registered referees for use in their national state association.

3.10.2. Referees shall transmit a written report of the alleged assault and/or abuse within seventy-two (72) hours of the incident (unless there is a valid reason for later reporting) to HYSA and the State Youth Referee Administrator. For tournaments or special events, the referee shall transmit a written report to the tournament director on the day of the incident and to HYSA and the State Youth Referee Administrator within 10 days of the incident.

3.10.3. Upon any allegation of an assault on a referee or assistant referee, the original jurisdiction to adjudicate the matter shall immediately vest in HYSA.

3.10.4. Disciplinary sanction or suspension, imposed as the result of an assault, shall remain in full force and effect and unless it is overturned on appeal or review, regardless of the level at which it was imposed.

#### **4. RULES OF ORDER**

4.1. These rules shall govern members of HYSA in all cases to which these rules apply and are consistent with the Charter, Constitution and Bylaws of HYSA. All competition shall be governed by these rules unless the superseding rules of a specific competition determine otherwise.

4.1.1. A “member of HYSA” is any established league, or registered club, team or player, or any of the coaches and their directors, managers, administrators, officers, League, club or team officials or any affiliated person, such as parents or spectators.

4.1.2. A HYSA, League, tournament, club or team “official” are the HYSA Board of Directors, officers, administrators and employees, ODP administrators and their staff coaches, tournament directors, field marshals, coaches and their directors, managers, trainers, administrators, officers, and responsible persons, parties or entities, or who have an official capacity with the soccer program or the particular activity, whether volunteer or paid, and whether or not they are required to submit a membership or registration form to the Leagues and HYSA. Every official shall also complete and submit a Volunteer Disclosure Form (VDF) to HYSA.

4.2. Each county within the State of Hawaii represents a district of HYSA. A district, with the permission of the HYSA Board of Directors, may establish playing leagues within their boundaries to better foster competition.

4.3. A league may adopt rules more stringent than those included here but in no case may league rules be less stringent. A proposed League Rule may not violate these HYSA Rules or violate the spirit and intent of the HYSA youth soccer program. Leagues must submit their proposed rules, and/or amendments or changes to existing rules for review and approval by the Board of Directors of HYSA at least sixty (60) days before the proposed change is adopted or effective.

4.4. Each league shall be responsible for governing those persons associated with their operation, and ensuring:

- (a) proper registration of the players and team officials on individual registration forms or the computer registration equivalent as determined by the HYSA Board of Directors and HYSA Treasurer,
- (b) affiliation of the teams;
- (c) proper accounting of fiscal transactions; and
- (d) reporting to the League President, and the HYSA Board of Directors.

4.5. Each club or team shall be responsible for the conduct of its officials, managers, coaches, players, parents, trainers, and affiliated persons, and it is the responsibility of each club or team to insure that its actions on or off the field do not bring disrespect to the Leagues or HYSA.

4.6. A team shall register in the district in which at least 50% of their players reside, unless the team receives prior written consent from the Board of Directors of HYSA.

#### 4.7. Team registration

4.7.1. Each team shall be required to submit to the league registrar the various forms for each player, such as the player registration form with proof of age or birth, and a valid player pass signed by each player. Each team official shall also be required to submit to HYSA registration form (same as the player registration form), a Volunteer Disclosure Form (VDF) and a pass for each team official. Team officials must use their full legal first and last name on all registration materials.

4.7.2. Each team shall pay all dues, fees or outstanding fines that may be levied by the League or HYSA no later than the deadline announced by the League or Association.

4.7.3. For each playing season, each team shall submit a Team Roster form, player and "HYSA Team Registration Form" and materials, or the computer registration equivalent and supporting documents such as player transfer requests and area exemption forms, no later than the deadline announced by the league or HYSA.

4.7.4. Each player and team official shall be listed on the Team Roster Form. A new Team Roster Form shall be submitted with each change (addition or deletion) to a team as soon as the changes occur.

4.7.5. Each team shall provide current phone and fax number, and email address to their respective League, and notify the League of any changes as soon as they occur. The Leagues shall notify HYSA of the current team contact information, and any changes as soon as they occur.

4.7.6. No team shall exceed the following roster sizes:

4.7.6.1. Teams Under 10 and younger playing eight (8) a side may not have more than fourteen (14) or fewer than four (4) youth players on its roster at any given time during the seasonal year.

4.7.6.2. For teams, playing eleven (11) a side, the team roster may not have more than twenty-two (22) or fewer than seven (7) youth players on its roster at any given time during the seasonal year.

4.7.7. Teams that are members of clubs, and or have the same name, shall have a numerical prefix or suffix or some other name that differentiates them from any other team. (eg. Strikers 81 Gold, Strikers 81 Blue, Strikers 82).

4.8. A plea of ignorance to the Charter, Constitution, Bylaws, Rules of HYSA (or its member leagues) is not sufficient and violators may expect appropriate action by the Board of Directors of HYSA.

4.9. Current year Team Official passes are valid with any team within a club or League through which the Team official has registered with the League and HYSA, and at any match, competition or activity sanctioned or approved by HYSA.

4.10. HYSA shall have first call on all players registered with HYSA.

4.11. HYSA shall honor disciplinary rulings imposed by USSF affiliated associations, whether in or out of state, against players and team officials either (a) attempting to register with HYSA; or (b) registered with HYSA at the time of the ruling or the violation giving rise to the ruling.

4.12. HYSA specifically disclaims financial responsibility for, and shall not assume or be liable for the debts or financial obligations, whether expressed or implied, of any league, club, or team, or of any of the coaches, managers, officers, officials, players, parents or members of any affiliated league, club, or team.

4.13. All bank checks, drafts and money orders submitted to HYSA shall be made payable to the "Hawaii Youth Soccer Association" or "HYSA."

## **5.0 FEES**

5.1. The HYSA Board of Directors shall annually establish the player registration fee applicable to all players accepted by HYSA leagues for league play. This fee may include the USSF and/or USYSA membership fees as well as the full cost of providing the HYSA programs to its participants.

5.2. A tournament sponsor may charge each non-HYSA team an additional fee of not more than \$25 to participate in the tournament. (USSF Bylaw 603.2)

5.3. Other fees, as listed below, shall be set by the HYSA Board of Directors.

- 1) HYSA approved or sanctioned tournaments or activities.
- 2) Player Drop/Transfer.
- 3) State Olympic Development Program.
- 4) Risk Management administrative fee and search cost.
- 5) Coaches licensing clinics and player clinics.

5.4. All HYSA, League and tournament requirements shall apply to members of HYSA, players, officials, program administrators and teams accepted by HYSA, its leagues, clubs, teams, tournaments, or sanctioned activities for play, i.e., coaching license requirements, player identification requirements, risk management programs, disciplinary processes, etc., and the program requirements set forth in the bylaws, rules of HYSA, its Leagues, and tournaments.

5.5. All HYSA members, players, officials, administrators, clubs and teams once accepted for play by a league shall have equal opportunity to participate in HYSA programs, i.e., State Select Team selection processes, State Open Cup Competitions, Coaching License programs, etc. Fees collectable for access to these programs shall be the same for HYSA and non-HYSA players, administrators and teams. For insurance purposes, however, non-HYSA players and teams may have to register with HYSA as a prerequisite. Access to USYSA programs, such as the US National Youth Championships, requires the registration of teams, players and officials through HYSA and USYSA.

5.6 HYSA may apply a fee of up to \$25.00 for all returned checks or denied transactions. (added 1/2011)

## **6. General Tournament Rules**

6.1. The following General Tournament Rules shall apply to US Youth Soccer National Championship Series Games, State Cup Games, Tournament Games, inter-league Competition, All-Star Games and international Games, in addition to the preceding Rules.

6.2. The HYSA Board of Directors has the authority of approval and operational control, including dates and game times, for these competitions, when played or sponsored by affiliated teams or leagues. Approved games of this type shall take precedence over all league games.

6.3. The formation of League or State All-Star teams shall be vested with the HYSA Board of Directors, who may delegate this authority at its discretion.

6.4. The entrance fees and procedures for these competitions shall be established/approved by the HYSA Board of Directors.

6.5. These competitions will be open to all youth teams affiliated with HYSA, but only in their own age group. A team entering these competitions shall have played in the current seasonal year as a team and be a member of a recognized league of HYSA. These requirements may be modified by the Board of Directors when in the interests of HYSA or for the good of the game.

6.6. Any player participating in these competitions shall have been registered a minimum of ten (10) days prior to participation in any game. Thus, the player becomes eligible on the eleventh (11th) day after registration, unless the rules of a competition designate otherwise.

6.7. If not otherwise specified, should the score be tied at the end of regulation play in Cup and Tournament games, two (2) overtime periods shall be played, as specified under the Rule 2.3.1. In the event no winner is determined after overtime play, then both teams will take penalty kicks (as specified under FIFA Rules, International Board Meeting, June 27, 1970) until a winner is determined.

6.8. In the event both teams do not show up for a scheduled game and the referee rules the ground playable, both teams shall be assessed with a loss and both teams shall be declared out of further play in that competition.

6.9. In Cup Competition, pairings shall be determined by a blind draw conducted by the Board of Directors or its delegate. If applicable, the Board of Directors will schedule "home" and "away" games on an "as-equal-as-possible" basis. A coin toss shall be used when necessary.

6.10. The referee in all State Cup games shall be appointed by the Board of Directors or its delegate. The Board of Directors shall set the tournament fees. In the event of non-appearance of the appointed referees, the opposing team managers or coaches must agree to a solution. The game is to be played and will be deemed official. If agreement is impossible, then the matter will be referred to the Board of Directors for action.

6.11. In the case of US Youth Soccer National Championship Series, State Cup, Tournament, Inter-league, All-Star and International Games, if a player is ejected for misconduct, then the referee shall mail or hand deliver the player pass, along with the game report, to the League Chairperson or HYSA Board of Directors [of this Association]. The player or players in question shall be ineligible until the pass is returned.

6.12. Protests or appeals arising out of any US Youth Soccer National Championship Series, State Cup, Tournament, Inter-league, All-Star or International Games shall be handled by the appropriate Protest and Appeals Committee so designated for that competition. All applications to host tournaments that are approved by HYSA shall contain procedures to handle protests and appeals.

#### 6.13. Trophies and Cups

6.13.1. When the winners of Cups or Trophies have been decided, HYSA shall deliver the Cups or Trophies to the responsible officer of said team. The responsible officer shall guarantee the return thereof to the HYSA Secretary on or before the first day of the month in which the next Cup or Tournament is to be played. Teams winning Cups or Trophies, in accepting custody of same, shall guarantee return of such in good condition, as a condition of acceptance.

6.13.2. Upon delivery of Cups or Trophies, the responsible officer of the team to whom said Cups or Trophies are delivered shall sign a receipt for such, and shall retain a copy of the receipt for the team records. The original receipt shall be retained by the Association and kept on file for future reference.

6.13.3. Should the Cups or Trophies for any competition be destroyed or damaged while in the custody of the retaining team, said team shall refund to the Association the amount of the original cost of such plus the cost of modifications (engraving, etc.) or the amount necessary to effect repair. Any team accepting custody of any Cup or Trophy shall be deemed to have assented to this clause.



## 7. RISK MANAGEMENT

### 7.1 HYSA RISK MANAGEMENT POLICY STATEMENT

7.1.1. HYSA adopts a policy that excludes or denies registration or membership in HYSA to any person who has:

- (a) Any conviction of a crime of violence, a crime against a person, a crime against property, or a felony.
- (b) Any report of child abuse appearing on the Child Abuse Index.
- (c) Any record of sexual offenses and/or sexual misconduct.
- (d) Admitted use of, conviction for use and/or distribution of illegal drugs.
- (e) Documented history of alcohol abuse (DUI'S etc.).
- (f) Intentionally falsifying information on the HYSA Volunteer Disclosure Form (VDF).
- (g) Refusal to fully complete the HYSA VDF.
- (h) Refusal to submit fingerprints when required to under these Rules.
- (i) Any conduct which discriminates against any individual on the basis of race, color, ancestry, national origin, religion, age, marital status, sex, and sexual orientation, including sexual harassment that may consist of a request for sexual favors, unwanted sexual advances or propositions, verbal, physical and visual harassment, stalking, and unwanted sexual contact.
- (j) Any other information that casts serious doubt on the applicant's ability to supervise, guide and care for minor children, or to be entrusted with those duties.

7.1.2. Every disclosure will be evaluated on an individual basis.

7.1.2.1. Every disclosure will be evaluated on an individual basis in a uniform manner so that similar convictions and conduct result in similar treatment. Factors to be considered in evaluating the disclosure may include:

7.1.2.1.1. The number and nature of the offenses or instances of conduct.

7.1.2.1.2. The age of the offense or conduct, as follows:

(A) Persons convicted within 20 years prior to the application for a felony offense, sexual abuse or assault, or for a crime against a person where the person is a minor should be denied membership.

(B) Persons convicted within 15 years prior to the application for a crime of violence or a crime against a person or property, including theft or fraud, should be denied membership.

(C) Persons convicted within 10 years prior to the application of an offense involving controlled substances or illegal possession, use, or abuse of alcohol should be denied membership.

(D) Persons convicted within 3 years prior to the application of driving under the influence shall be denied membership.

7.1.2.1.3. The age of the applicant at the time of the offense or conduct.

7.1.2.1.4. The sentence imposed for the offense.

7.1.2.1.5. Whether the applicant's behavior and achievements since the offense or conduct indicate that the applicant has been rehabilitated, the

offense or conduct is not likely to recur, or that the applicant does not currently present a risk to players and their families or to the team, club, league, or State Association.

7.1.2.2. State Association members have a continuing duty to disclose and shall report promptly to the State Association any convictions or instances of conduct that occur during the seasonal year which would have to be disclosed on the initial Volunteer Disclosure form. If a member is suspended during the seasonal year based upon a conviction or conduct occurring after submission of the completed Volunteer Disclosure form, the State Association shall notify any team, club, and league with which the member is affiliated.

7.1.2.3. The Volunteer Disclosure form shall be signed by the coach, team manager or administrator and submitted directly to the Risk Management Coordinator. Photocopies and facsimiles will not be accepted. The form shall be accompanied by a photocopy of the applicant's driver's license, passport or other government issued identification bearing the applicant's photograph and signature. The Volunteer Disclosure forms shall be stored securely by the Risk Management Coordinator and the contents of the forms shall be held in strict confidence by the State Association. No team, club, or league may require an applicant to provide a copy of the Volunteer Disclosure form submitted by the applicant to the State Association as a condition of the applicant's affiliation with that team, club, or league.

7.1.2.4. Adverse determinations by the Risk Management Coordinator shall be explained in writing to the coach, team manager, or administrator and shall be accompanied by a copy of the report or other document on which the determination is based. The determination may be appealed as provided in Rule 3.4.8. Steps in the Protest and Appeal Process.

7.1.3. HYSA intends to provide an environment that fosters the well-being and safety of its players and members. While there is no guarantee that no harm or offense will occur, the observance of these Rules and the vigilance of all members will help attain and preserve the best possible environment.

HYSA further intends that members provide honest and forthright information when requested by these Rules. HYSA shall use diligence in performing its obligations. HYSA disclaims liability in the performance of its responsibilities as defined herein. The Risk Management Operations Manual shall govern the administration of the HYSA Risk Management Program, consistent with USSF Bylaw 213(1)(a)(2) and as required by USSF Rule 4044.

Bylaw 213(1)(a)(2) and Rule 4044 provide as follows:

USSF Bylaw 213. STATE ASSOCIATION RESPONSIBILITIES

Section 1(a)(2). The State Association will not discriminate against any individual on the basis of race, color, religion, age, sex or national origin. (Effective 10-8-00)

The United States Youth Soccer Association and each National State Association is responsible for establishing and monitoring a Risk Management Program within its assigned territory. At a minimum this program must include:

- (1) use of an employment/volunteer disclosure statement for all volunteers, employees, coaches and program administrators who are involved with any sanctioned or sponsored program of the affiliated organization; and
- (2) identification of a Risk Management Coordinator (RMC) and an alternate for the position.

## **7.2 RISK MANAGEMENT COMMITTEE**

The overall responsibility for the administration of the HYSA Risk Management Program, also known as the RMP, shall rest with the HYSA Risk Management Coordinator & the State Registrar.

7.2.1. USYS and HYSA have placed as a condition of registration, the requirement that all HYSA, League, Club and team officials complete a risk management disclosure, otherwise known as the HYSA Volunteer Disclosure Form (VDF). Only persons who comply with this condition shall be registered as a HYSA, League, club or team official by HYSA.

7.2.1.1. HYSA, League, Club or Team Officials are as defined in Rule 4.1.2.

7.2.1.2. Referees, assistant referees and 4th officials shall be governed by the rulings of the State Referee Association, State Youth Referee Administrator, USSF and HYSA regarding risk management disclosures.

7.2.2. HYSA, League, club and team officials agree to be subject to a legally sensitive criminal history check (which may require fingerprinting) before or during their participation in the HYSA soccer program.

7.2.2.1. Records Security. Any questions regarding the release, security and privacy of the Criminal Offender Record Information (CORI) are to be resolved by the Risk Management Coordinator, HYSA President, or both. Any conflicts shall be presented to HYSA Board members who are not members of the PADRM committee. CORI is available only to the HYSA Risk Management Coordinator and HYSA President.

7.2.2.2. Records Storage. CORI shall be under lock and key and accessible only to the HYSA Risk Management Coordinator and HYSA President. HYSA is committed to protect CORI from unauthorized access, use or disclosure.

7.2.2.3. Records Dissemination. CORI shall be used only for the purpose of registering officials in HYSA, including denial, suspension and revocation of officials

privileges. Information may be used in the hearing process for the denial, suspension or revocation of privileges by the PADRM Committee to hear appeals of risk management decisions.

7.2.2.4. Records Retention and Destruction. An official's CORI shall be retained for seven (7) seasonal years following their last seasonal year of registration. At the end of the seventh (7) seasonal year after the last year of registration, an official's CORI and any copies shall be destroyed in such a way that the official's name can no longer be identified. A seasonal year is defined as the period from September 1 through August 31.

7.2.2.5. Records Reproduction. CORI shall only be reproduced for dissemination by the HYSA Risk Management Coordinator, under the direction of the HYSA President.

### 7.2.3. Risk Management Registration Procedures

7.2.3.1. The applicant shall complete a HYSA Registration Form and the VDF form and submit the forms to the HYSA Risk Management Coordinator for processing.

7.2.3.2. The applicant shall be fingerprinted and photographed by a HYSA Risk Management Coordinator or other assigned person at the time of registration.

7.2.3.3. The applicant shall pay a fee as determined by HYSA under Rule 5.3 and payable to HYSA for registration, fingerprinting and photographing at the time of registration.

7.2.3.4. A Replacement fee for a League, club or team official pass shall be determined by HYSA under Rule 5.3.

7.2.4. Beginning September 1, 2005, all League, club and team officials must have in their possession their VALID Official Pass whenever they are involved in HYSA activities. League, club and team officials shall visibly and prominently display their pass whenever they are involved in a HYSA sanctioned game or activity, and present the card at the request of any referee or tournament official.

7.2.4.1. Only persons having in their possession a valid HYSA Officials Pass issued to them may actively participate with a team during a HYSA sanctioned game or activity, including any stage of the USYS National Championships, if required by their rules.

### 7.2.5. Denial, Suspension, and Revocation of Official's Privileges

7.2.5.1. The HYSA President and the HYSA Risk Management Coordinator with Board of Directors approval (those members not on the PADRM Committee), have the authority to deny, suspend, or revoke any applicant's privileges as an League, club or team official because of Risk Management concerns as established by these rules. Once the Board of Directors has approved the authority of the HYSA President and HYSA Risk Management Director to deny, suspend or revoke a club or team officials privileges, the decision may not be overruled except as set forth in the appeals process in Rule 7.3.4.

7.2.5.3. The HYSA President and the HYSA Risk Management Coordinator have the authority to summarily deny or summarily suspend any applicant's privileges of serving as a league, club or team official for Risk Management concerns, provided the denial or summary suspension is submitted to the HYSA Board of Directors within thirty (30) days of the date of the denial or summary suspension.

7.2.5.4. A league, upon written request of any member, may petition HYSA to deny, suspend or revoke the privileges of a League, club or team official or applicant for risk management concerns. The written request shall be submitted to the HYSA President in care of the HYSA office. The HYSA Risk Management Coordinator shall investigate the request and reply in writing within 30 days to the league.

7.2.5.6. Any person participating in a sanctioned or sponsored program of HYSA who becomes involved as a defendant in litigation detrimental to the welfare of youth players, or litigation based on activities detrimental to the welfare of youth players, shall be suspended by the HYSA Risk Management Coordinator and HYSA President from all soccer-related activities until completion of the litigation. Upon written request of the suspended person, the status of such person shall be reviewed by the PADRM Committee at the completion of the litigation. Matters detrimental to the welfare of youth players shall include crimes of moral turpitude and felonies. The person has a right to appeal whether the matter which is the substance of the accusation, if true, is detrimental to the welfare of youth players. (USYS Bylaw 252.2) Privileges may be reinstated at the conclusion of the litigation process by the PADRM Committee.

7.2.5.7. Evidentiary Standard. Determinations made to deny, suspend or revoke an official's privileges shall be based on the preponderance of the evidence. Preponderance of the evidence means superior evidentiary weight that, though not sufficient to free the mind wholly from all reasonable doubt, is still sufficient to incline a fair and impartial mind to one side of the issue rather than the other. Evidentiary rules shall be those used in administrative hearings in the State of Hawaii.

### **7.3. Provisional and Conditional Official's Privileges**

7.3.1. The HYSA President and the HYSA Risk Management Coordinator may jointly approve the issuance of officials privileges, subject to conditions, including but not limited to an appropriate duration to allow that the official complete sensitivity training, anger management training, etc., provided the conditional official's privileges are approved by the BOD within 30 days of the date of issuance.

### **7.4. Appeal Procedures**

The HYSA Board of Directors shall select three members of the HYSA PADRM Committee to hear appeals arising from Risk Management denials, suspensions or revocations, by HYSA. Persons involved in the decision to deny, suspend or revoke shall not sit on the three-person appeal board. The decisions of this Appeal Board shall be appealable to USSF pursuant to USSF Rule 705. The League or HYSA member involved in the Risk Management decision at issue shall serve as the presenter of the case to the appeal board.

7.4.1. Upon receipt of the notice of denial, suspension, or revocation the applicant has thirty (30) calendar days to notify the HYSA PADRM Committee that he/she desires to appeal such action. This notification shall be in writing and submitted along with a fee as determined by HYSA by check payable to HYSA to the PADRM Committee in care of the HYSA Secretary. A person (appellant) suspended pursuant to Rule 2.4.5 may seek reinstatement any time following the conclusion of the litigation process.

7.4.2. The applicant will be notified, in writing, of the time, date and place of the appeal hearing. Such notification shall be sent by both regular and certified mail or via facsimile transmission.

7.4.3. At the time of the hearing, all evidence on behalf of Risk Management shall be presented to the appeal board by the PADRM. The appellant may present any supporting documentation for the appeal.

7.4.4 Notification Procedures. Notification of risk management actions shall be communicated to the principle parties at the same time and method and shall be accomplished by one of the following:

7.4.4.1 Certified mail,

7.4.4.2 Express mail,

7.4.4.3 Facsimile,

7.4.4.4 Personally upon the witness or complaining party, and

7.4.4.5 In the case of a minor, the minor's parent, guardian, or other responsible party for the minor.

## 8.0 Definitions

**Add-** means the addition of a player to a team's roster.

**Bad Standing-** is a ruling against a player, club or team official at any level resulting from a violation of these Rules that may preclude the person, team club or league from any further participation at any and/or all levels of HYSA activity for the requisite period of punishment

**Club-** means an organization that is a member (directly or indirectly) of a State Association that has an identifiable membership of youth soccer players on whose behalf the organization conducts or engages in youth soccer activities.

**District-** means a geographical subdivision of the territory of a State Association.

**Federation-** means the **United States Soccer Federation**.

**FIFA-** means the **Federation Internationale de Football Association** of which the US Soccer Federation is the National governing body for the United States.

**Game Roster-** means the list of players who will participate in a particular competition.

**Guest Player-** means a registered player participating in a competition for a team to which the player is not rostered for purposes of league play.

**Interclub Transfer-** means the removal of a player from a team's roster at the request of the player and the contemporaneous addition of the player to the roster of another team.

**Intraclub Transfer-** means the removal of a player from a team's roster at the request of the player and the contemporaneous addition of the player to the roster of another team from the same club.

**Involuntary Release-** means the removal of a player from a team's roster at the request of team authorities.

**League-** (A) means a structured group of 4 or more teams joined for the purpose of interteam play under a common set of administrative and competition rules. (B) is differentiated from another league by the rules that govern the rostering of players to each league's teams, and the different terms used to describe each league do not necessarily reflect the level of ability or talent of teams participating in the league.

**League Team-** means a team that participates in regularly scheduled league play.

**Player-** means a youth player registered in accordance with USSF, USYS and HYSA rules.

**Registration-** means the execution of an intent to play the sport of soccer and the paying of fees to become a member of a club or team.

**Rostering-** means assignment of a registered player to a team.

**Seasonal Year-** means the period of time between September 1 and August 31.

**State Association-** means the administrative body with a territory determined by the National Council to carryout out USSF and USYS programs for youth players

**Suspension-** means the temporary withdrawal of rights and privilege, such as the right play, coach or other administer or participate (directly or indirectly) in soccer, and the suspension is for the entire term of the suspension with all rights and privileges withdrawn unless specifically stated otherwise by the suspending authority.

**Team-** means a group of soccer players playing on the same side in a soccer game.

**Team Roster-** means a list of registered players eligible to play for a team.

**Transfer-** means the removal of a player from a team's roster on the request of the player, and the contemporaneous addition of the player to the roster of another team.

**USYS- US Youth Soccer** is a non-profit and educational organization whose mission is to foster the physical, mental and emotional growth and development of America's youth through the sport of soccer at all levels of age and competition. US Youth Soccer is the largest member of the United States Soccer Federation, the governing body for soccer in the United States. US Youth Soccer is a nationwide body of over 600,000 volunteers and administrators, and over 300,000 dedicated coaches, most of who also are volunteers. US Youth Soccer registers over 3,000,000 youth players between the ages of five and nineteen. US Youth Soccer is made up of 55 member State Associations; one in each state, and two in California, New York, Ohio, Pennsylvania and Texas.

**Voluntary Release-** means the removal of a player from a team's roster at the request of the player and/or parent's of the player.

~~~~~

USYS PPR = US Youth Soccer Policy on Players and Playing Rules

**DISCLAIMER:** All HYSA members are directed to rules of FIFA, US Soccer, US Youth Soccer and the US Youth Soccer National Championships and/or the specific league or tournaments you compete in for the complete qualifications and requirements for entry and participation. Members should not rely solely on the references contained in these Rules as only the highlights are included here. In most cases, organizations are able to enact rules & regulations stricter than the higher authorities. For the most updated version of the HYSA Rules & Regulations, please visit the HYSA website located at [www.hawaiisoccer.com](http://www.hawaiisoccer.com) .